

## Environment Excellence Awards – 2016

### Definitions:-

<b>Applicant</b>	Any organization that sends in an application to participate in the awards as per these guidelines
<b>Award</b>	<b>Environment Excellence Awards – 2016</b>
<b>Awards Management</b>	Personnel from Mission Energy Foundation or appointed / engaged by Mission Energy Foundation, who are responsible for the conduct of the awards
<b>Final Jury</b>	Group of individuals selected by Awards Management to evaluate the Finalists to determine the winner
<b>Initial Jury</b>	Group of individuals selected by awards management to evaluate the applicants to shortlist up to 3 per category
<b>Finalist</b>	Any organization short-listed to be evaluated by the Final Jury
Owner of the Awards	Mission Energy Foundation

### Objective:-

- Encourage & motivate to adopt best practices and become role models for others to emulate.
- Encourage implementation of strategies for improvement in operations standards.

### Award Categories:-

- As mentioned and details provided at the award pages of the Award Management.
- The Award categories and the parameters for evaluation may be changed / modified / split / merged / increased or cancelled by the Awards Management and / or Jury based on the number of entries received in any category, and the quality of the entries. The decision in this regard will be final and non-contestable. The Awards management will not entertain any queries in this regard.

### NOTE:-

- The Awards Management may modify the eligibility criteria from time to time with retrospective effect
- The Awards Management holds the right to disqualify any application which does not meet the eligibility criteria without assigning any reason whatsoever

### Receipt of entries:-

- Participation in the awards in any manner will be construed as an acceptance to the Rules and Regulations stated herein
- Application forms must be submitted online on the website [www.missionenergy.org](http://www.missionenergy.org) or its sub links only
- Supporting documents including declaration must also be uploaded on the same website
- Receipt of application forms after last date of receipt specified may be permitted only at the discretion of the Awards Management
- Awards Management may not be consider / be responsible for application forms that are in incorrect format / without declaration / received late / corrupt etc.

### Screening of received application forms:-

- Awards Management would appoint experienced personnel to screen application forms to ensure eligibility criteria are met.
- All facts / figures should be verifiable and if Award Management choose to verify any of the facts in the application form, expenses at actual for travel and stay would be reimbursed by the applicant organization

### Completeness of entries/ Disqualification:-

- Application Forms that are received incomplete in any manner maybe disqualified by the Awards Management
- The Declaration Form needs to be signed by 2 senior officers of the organization (from amongst the MD, CEO, COO, CFO, Chairman, Directors, etc.)
- Entries will be accepted in English only

### Application Information:-

- If at any time, any information provided by any Applicant is found to be incorrect in any manner, then the Applicant will not be permitted to continue participation in the Awards
- If after the conclusion of the Award ceremony, any information provided by an Applicant is found to be incorrect in any manner, then the applicant will be liable to return the trophy / certificate / prize money provided to the Applicant under this Award, if any
- Determination of whether information is incorrect or not rests with Awards Management

### Verification of the information provided in the Application Form

- The Awards Management will contact the Applicant, if required, for any clarifications needed for the information provided in the Application Form
- The Awards Management will make the best efforts possible to contact the Applicants, but shall not be responsible if the person does not participate in or does not agree to the conduct of the verification, or are not contactable.
- In the event that it is not possible to conduct a verification of the Applicant for any reason beyond its control, Awards Management may, at its discretion, disqualify the Applicant or continue in such other manner as deemed fit.

**Short-listing up to 3 finalists for each award category from applications received:-**

- Application Forms received would be collated under each award category for evaluation by Awards Management
- Determination of the Award category to which an application belongs is at the discretion of Awards Management. Awards Management reserves the right to make the final judgement in case of any ambiguity in Rules and Regulations / disputes over suitability
- The Initial Jury will select up to 3 Finalists per Award category based on pre-defined evaluation parameters who will qualify for the final round
- In the event no Application Forms in a category are found to be worthy of inclusion in the Awards, the Award category will be cancelled
- The decision of the above short-listing is binding and final on all Applicants

**Determination of Winners:-**

- The Final Jury will score / rank the finalists based on the Application Form submitted by them
- There could be one or more Winners in each Award category, at the discretion of the Final Jury
- The determination of who should receive an award for any Award category rests with the Final Jury
- The Jury's decision is final and binding on all finalists
- The Jury may also decide, in order to maintain high standards of these awards, that there could be no Winner in a particular category

**General:-**

- Applicant understands and agrees that merely by applying for these Awards does not entitle the Applicant to a prize or to any other form of consideration
- Decision of Awards Management on all matters is final and binding on all Applicants and Finalists and no correspondence will be entertained on the same
- Finalists and Winners permit free of cost the use of their name and factual information about their application and entry(s) in the public media (for the build up to the Awards, during the Awards ceremony, etc) and do not have any right to any revenues earned through intellectual property rights generated by the Awards, if any
- Award Management will not be liable for any claims/disputes made by the Applicant or Finalist in relation to the Awards
- The Awards Management cannot and shall not be accountable / liable for any disruptions / stoppages / interruptions or cancellation of the Awards. The Company and its contractors cannot be held responsible for matters out of its control and for force majeure reasons.
- All disputes relating to or arising out of the Awards shall be subject to the laws of India, and shall be subject to the exclusive jurisdiction of the courts of competent jurisdiction at Mumbai, India
- The Applicants and finalists agree that they shall hold harmless the Awards Management, its employees, officers, contractors or other persons and shall defend them against any loss, claim, demands, costs, damages, judgments, expenses or liability arising out of or in connection with any or all claims whether or not groundless, that may be brought against the Awards Management by any third party in connection with participation in or winning the Award.
- All costs of participation in the Awards are to be borne by applicants unless specifically conveyed in writing to the applicant

**These rules:-**

- The Awards Management reserves the right to withdraw or amend the terms of the Awards at any time, with retrospective effect, and does not take the responsibility for any loss or damage that any person / organization / Applicant/ Finalist may suffer as a result of the Awards being withdrawn or its terms amended

*If Applicants are unclear as to the rules or any element of the Awards or experience difficulties of any kind, they can write in their questions, problems or queries to the following address:*

**Mission Energy Foundation (A not-for-profit Organisation) 003, B-16, Sector 1, Shanti Nagar, Mira Road, Thane, Maharashtra – 401107.**

The Awards Management shall endeavour, but not be liable, to the best of its ability to respond thereto:-

**An Entry fee of INR 25875/- (Incl. of service tax) to be paid for your entry in each category.** Companies may apply for awards in multiple categories by filling in the respective Entry Forms, and paying the requisite Entry Fee. Invoice, receipts and payment details will be provided by the Award Management to be paid via cheque / DD / NEFT / RTGS / credit cards.